

January 2023

Student Research Presentation Travel Funds Application

Application ___ 1st semester or ___ 2nd semester for fiscal year _____

To support the external dissemination of important student research and scholarship endeavors in the University, this funding is accessible to those students who present their research/scholarship to external professional audiences. Recommendation (via signature) from a fulltime faculty member in the University is required to accompany this application.

Table with 4 columns: Signature of Applicant, Signature of Sponsoring Faculty (printed name), Signature of Chair, and Date.

Please complete and forward this application in addition to copies of: abstract/overview of presentation, acceptance email or letter, information about the event and registration to your dean.

Table with 4 columns: Your Name, School/College, Phone number, Email.

Proposed Activity: Presenter, Poster Exhibit, Other. Conference/Project, Title of Project/Presentation, Sponsoring Organization, Period of Conference, Location.

Budget table with columns: Travel estimate, Car Miles, Air, Lodging, No. of Nights, Cost/Night, Total Transportation, Total Lodging, Total Registration, Total Request.

Funding available from other sources? No Yes Amount: \$
Funding available from School/Department? No Yes Amount: \$

If co-presenting with faculty and/or other students, please list their names.

Describe the impact of your proposed activity your scholarship or research:

Blank lines for describing the impact of the proposed activity.

FINAL REPORT should be submitted to your dean at time of reimbursement.

Dean's Recommendation:

Signature of Dean: _____ Date: _____

Signature of Provost _____ Date : _____