

Self Evaluation

Management positions within the Tabor Investment Portfolio require a diverse skill set drawing from leadership, academic, and teamwork experiences. Please fill out the following self evaluation and be prepared to provide examples of times you have shown these qualities in an interview.

| | Always | Most of the time | Sometimes | Rarely | Never |
|---|--------|---------------------|-----------|--------|-------|
| Listens effectively | | | | | |
| Focuses on achieving results | | | | | |
| Is decisive | | | | | |
| Follows through on commitments | | | | | |
| Conducts effective and efficient meetings | | | | | |
| Sets clear deadlines | | | | | |
| Promptly responds to emails and requests | | | | | |
| Adheres to deadlines | | | | | |
| Produces quality work | | | | | |
| Contributes thoughts and ideas | | | | | |
| Resourceful, innovative, creative | | | | | |
| Detail oriented | | | | | |
| Able to work independently | | | | | |
| Effectively resolves conflicts among team members | | | | | |
| Delegates authority and encourages independence | | | | | |
| Involves others in the decision making process | | | | | |
| Encourages open dialogue, feedback, and/or criticism | | | | | |
| Makes a deliberate effort to motivate and inspire others | | | | | |
| Able to handle complex tasks and assignments | | | | | |
| Cooperative: a reliable team player, attends meetings, accessible, etc. | | | | | |
| Uses broad, strategic approach to problem solving and decision making | | | | | |