



**MILLIKIN**  
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# James Millikin Scholars

JMS Product-Based Project  
Proposal Approval

Author's Name \_\_\_\_\_

Evaluator's Name \_\_\_\_\_

Project Advisor \_\_\_\_\_

Date \_\_\_\_\_

Project Title:

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Thank you for agreeing to evaluate the enclosed proposal. Please fill out this form electronically and submit by email to [jms@millikin.edu](mailto:jms@millikin.edu). Alternately, this form may be printed, signed and submitted to the Honors Program, Shilling 103.

**Each of the following items must be included on the proposal. Enter "Yes" for items that are adequately included, and "No" otherwise.**

A title page with the full title of the project, the student's name, the project advisor's name, and submission date.

A statement and description of the expected product or outcome (e.g., artistic work, technological product, etc).

A statement of what must be learned or accomplished in order to produce the product outlined above.

A complete literature review of the relevant and extant professional literature.

A statement of the methods, techniques, or procedures that will be used to produce the product.

A statement of the motivation and specific reasons for undertaking this project.

A self-evaluation that lists the methods, questions, or steps the student plans to use to judge the success of the project.

A statement of the faculty agreed upon standards for evaluating the project.

A bibliography complete with a list of at least 10 sources.

**Please rate the proposal by indicating the extent to which you agree or disagree with the following statements (using a typical 5 level Likert scale).**

Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree
5	4	3	2	1

The title page included appropriate information symmetrically arranged on page and was neat and professional in appearance.

The proposal describes a specific, feasible and well-defined product.

The proposed product is significant and novel in some important way.

The proposal carefully anticipates and identifies problems or challenges that might be encountered undertaking the project.

The statement of the problem cites important research that demonstrates the relevance and significance of the problem.

The literature review clearly and coherently presents up-to-date and relevant scholarship by experts in relevant fields.

The literature review demonstrates a keen understanding of the artistic, economic, or technological context and significance of your project.

The methods, techniques, or procedures that will be used to produce the project are clearly and competently stated.

The proposal includes a detailed and reasonable timetable that lists specific tasks required to complete the project.

The proposal presents the motivation and specific reasons for undertaking this project.

The proposal clearly lays out the standards for evaluating the project, including the specific weights for each component or phase of the project.

The bibliography (or works cited) lists at least 10 high-quality sources which are cited in the literature review.

The bibliography (or works cited ) properly conforms to the appropriate style guidelines (e.g., APA, MLA, Chicago, etc).

**In your judgment, this proposal should be:**

(Accepted, Revised and Resubmitted, Not Accepted)

Please include written comments below (or on an attached sheet) that provide context and rationale for your judgment.

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Signature  
(Electronic Signature Accepted)

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date