

Recital Information for Students

Times Available for Recitals: (see student handbook for complete rules)

	M – Th 6:00	M – Th 7:30	Fri 6 & 7:30	Sat 2, 4, 6, 7:30	Sun 2, 4, 6, 7:30
Faculty/Guest Elective recitals the first six weeks	X	X	X		X
Required Junior/ Required Senior	X	X	X	X	X
Required Junior/Elective Senior	X	X			
Elective Junior & Sophomore Small Ensemble Groups	X				
<p>NO ELECTIVE OR FACULTY RECITALS THE LAST FOUR WEEKS OF THE SEMESTER. Faculty coached studio ensembles and faculty ensembles permitted. Guest recitals permitted, but discouraged. Music theatre recitals are considered elective recitals.</p>					

Hearings:

1. A hearing date must be scheduled by your instructor.
2. Hearings should be scheduled at least three weeks in advance of a recital date.
3. Your program and program notes should be submitted to the faculty at the time of your hearing for approval.

Programs:

1. After the hearing and approval of the program and program notes by your instructor, the finished copy of the program and program notes, ready to print, should then be e-mailed to the Audition Coordinator, auditioncoordinator@millikin.edu at least two weeks in advance of the recital.
2. Do not post announcements for your recital on walls or doors – only on bulletin boards.

Rehearsal times:

1. There will be a signup book in the School of Music office room 102 for reserving times for rehearsals in Kaeuper Hall.
2. Advance sign up for rehearsals are limited as follows:
 - Piano and ensemble recitals – 6 hours (4 hours for a half recital)
 - Voice and other instrumental recitals – 5 hours (3 hours for a half recital)
3. Additional rehearsal time may be signed up only on the day of a desired rehearsal if there is space available.

Receptions:

1. Receptions must end before the next recital begins.
2. Please do not serve red liquids and avoid foods that would stain the carpet.
3. Set up reception tables on tiled areas only.
4. Contact SAI if you would like them to provide the reception. Prices are posted on the SAI board.

Elective, Non-Graded Recitals:

Since these recitals are not sponsored by the Millikin University School of Music, the SOM will not provide publicity, equipment, piano tuning services, recital attendance credit or workers, or printed programs.